OFFICE OF THE

MUNICIPAL COUNCIL, NABARANGPUR

NABARANGPUR (ODISHA), PIN- 764059

G-mail ID- muncipalityngpr@gmail.com

No. 5082 /NM-2025 Dtd. 04/12/2025

Tender Call Notice No: 03 /NM-2025-26, Dated:

Short Tender Call Notice

Sealed bids are invited from eligible contractors for the execution of various civil works under Nabarangpur Municipality.

The **Bid Documents**, consisting of the details of work, estimated cost, cost of tender paper, bid declaration form, time of completion, class of contractors, terms and conditions of contract, and other necessary documents, can be **seen and downloaded** from the official websites i.e. **www.nabarangpur.nic.in.** & **https://nawarangpurm.in/**

The documents will be available for download **from 05.12.2025, 10:00 A.M. to 12.12.2025, 05:00 P.M..** The prescribed **Short Tender Call Notice** can also be viewed on the above websites during the said period.

1.	Name of the Work	:	As per Tender call Notice
2.	No. of works	:	As per Tender call Notice
3.	Estimated Cost	:	As per Tender call Notice
4.	Period of Completion	:	01 to 02 Month
5.	Downloaded of tender paper	:	**From Dt. 05.12.2025 10.00 A.M to 12.12.2025, 05:00 P.M**
6.	Last date & time for receipt of tender paper (Hard Copy)	:	**16.12.2025 at 05:00 P.M**
7.	Tender will be opened on	:	**4:00 P.M. hours of Dt 17.12.2025**
8.	Name and address of the Officer inviting tender	:	Executive Officer, Nabarangpur Municipality

04/12/25

Executive Office
Nabarangpur Municipality

Memo No. 5083 **/NM-2025 , Date:** 04/12/2025

Copy submitted to the District Magistrate & Collector, Nabarangpur/ Additional District Magistrate, Nabarangpur/P. D, DUDA, Nabarangpur/ Sub-Collector, Nabarangpur/ Tahsildar, Nabarangpur/ B.D.O., Nabarangpur/Executive Engineer, P.W.D (R.B) Division, Nabarangpur/ with a request to place the same in their office Notice Board for wide circulation.

04/12/25

Executive Office
Nabarangpur Municipality

Memo No. 5084 **/NM-2025** , **Date:** 04/12/2025

Copy forwarded to Joint Director (Advertisement), I & PR Govt. of Odisha Bhubaneswar for information with request to publish the same in daily Odiya wide circulate local neswspaper for one day only with reference to the letter No.1078/HUD dtd 20.01.21 of H& UD Deptt. Govt. of Odisha

04/12/25

Executive Office
Nabarangpur Municipality

Memo No. 5085 **/NM-2025 ,Date:** 04/12/2025

The DIO, NIC, Nabarangpur is for uploading of the Quotation Call Notice document in District website for wide publication i.e. **www.nabarangpur.nic.in.**

04/12/25

Executive Office
Nabarangpur Municipality

Memo No. 5086 **/NM-2025, Date:** 04/12/2025

Copy to Accountant / Cashier / Officer Notice Board, for information and wide publication/concern case records for reference. Copy to MIS Computer programmer Nabarangpur Municipality, for favour information and necessary action to hoist the tender in official portal i.e. www.nawarangpurm.in for wide publicity.

04/12/25

Executive Office
Nabarangpur Municipality

OFFICE OF THE
MUNICIPAL COUNCIL, NABARANGPUR
NABARANGPUR (ODISHA), PIN- 764059
G-mail ID- muncipalityngpr@gmail.com

The Executive Officer, Nabarangpur Municipality on behalf of Municipality invites sealed tenders from the intending eligible class contractors registered with the State Govt. and Municipal Contractor under Nabarangpur Municipality for the works mentioned below in prescribed Forms in conformity with Tender Call Notice.

Sl. No	Name of the Project	Estimate cost	Cost of EMD	Cost of Tender Paper	Class of contractor	Completion period
1	2	3	4	5	6	7
01	Construction of open Jym at Madri Sahi near Makidiamma in Ward No 08	170198.00	1702.00	600.00	"D" &"C"	01 Month
02	Construction of Drain at Pathan Sahi in Ward No-09	254546.00	2545.00	2000.00	"D" &"C"	01 Month
03	Construction of Paver Block Road & Drain from Iswar Dan Chati House to Lalit Roy house ward No-14	227506.00	2275.00	2000.00	"D" &"C"	01 Month
04	Construction of Drain from Prakash Suna house to Surekha house in ward No-14.	421291.00	4213.00	2000.00	"D" &"C"	01 Month
05	Construction of Paver Block Road from Khandapani house to Laxman Nayak house in ward No-14.	118905.00	1189.00	600.00	"D" &"C"	01 Month
06	Construction of Paver	253682.00	2537.00	2000.00	"D" &"C"	01 Month

	Block Road with Drain from Birakishore Bissoi house to Papun Chandra House in ward No-15.					
07	Construction and Periphery Development of Multipurpose Cyclone Shelter	164,527.00	1645.00	600.00	"D" &"C"	01 Month

1. The **Bid Documents**, consisting of the details of work, estimated cost, cost of tender paper, bid declaration form, time of completion, class of contractors, terms and conditions of contract, and other necessary documents, can be **seen and downloaded** from the official websites **https://nawarangpurm.in/** and **www.nabarangpur.nic.in**, as well as from the **Notice Board of Nabarangpur Municipality.**
2. Bids must be accompanied by Earnest money deposit in shape of Money receipt / NSC/ Demand draft /KVP/F.D. /TDR/ from any Nationalized Bank Bid Nabarangpur of the amount specified for the work in the table Col.4 above, pledged in favour of Executive Officer, Nabarangpur Municipality.
3. The **cost of tender paper** shall be **paid online** to the **Nabarangpur Municipality Office Account No. 558210110006847 (IFSC Code: BKID0005582)** from **05.12.2025 (10:00 A.M.) to 12.12.2025 (05:00 P.M.).**
4. The **last date and time for receipt of tender paper (hard copy)** is **16.12.2025 up to 05:00 P.M.** The tender documents shall be addressed to the **Executive Officer, Nabarangpur Municipality** and submitted **only through Speed Post or Registered Post. Further to note that the Bid Papers received after due date line, & any other mode rather than Speed Post or Registered Post will not be accepted. For any kind of postal or any other delay the Under Signed will not be held responsible.**

The tenderer must ensure that the **outer envelope** is properly labeled as follows:

1. **On the top right corner:** Clearly mention the **name of the work applied for** and its **serial number**.
2. **On the front side:**

a. **Inviting Authority's full address:** *Executive Officer, Nabarangpur Municipality, Nabarangpur.*
b. **Contractor's contact details**, including **mobile number**.

5. Tender will be opened on dt.17.12.2025 at 04.00 P.M. (on wards) in the Office of the undersigned in the Presence of the bidders who wish to attend.
6. The **cost of tender paper** shall be paid **online** to the **Nabarangpur Municipality Office Account No. 558210110006847 (IFSC Code: BKID0005582),**

Bank of India as mentioned under **Column 5** above, towards the **paper cost of each bid** respectively (**non-refundable**). The **Xerox copy of the payment receipt** must be submitted along with the tender documents.Other details can be seen in the Bidding documents.

7. Other details can be seen in the Bidding documents.

- The Authority reserves the right to cancel any or all the Bids without assigning any reason thereof.

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Executive officer
Nabarangpur Municipality

10. In case of S.C./S.T. candidates applied for in Annexure-III affidavit price preference as SC/ST candidate then he shall have to produce along with technical bid an affidavit before the Executive Magistrate that he has not taken more than three works on preference ground in the last financial year in any Govt. organization. Application in Annexure-III affidavit for price preference as SC/ST candidate without submission of the affidavit in technical bid shall be out rightly rejected during the Technical Evaluation.

11. Bidder should not have been black listed by any Govt / Govt undertaking on bid submission date. Self-Declaration Certificate by the bidder in the form of affidavit is to be submitted.

12. The intending bidders should submit their Original Affidavit(s) sworn before Notary Public or Executive Magistrate, as applicable to the corresponding bidder(s) in the manner/ formats attached to the Short Tender Call Notice at annexure-III to VI

13. In addition to these, each bidder should also submit Declaration Certificate and No Relationship Certificate in t: prescribed formats as enclosed to the Short Tender Call Notice at annexure-I to II. Without these documents the bid will be liable for rejection.

14. Documents of valid successful bidders will be verified with the original before signing the agreement.

15. **Defective liability period and maintenance period of the constructed roads to ensure qualitative work & good condition of road for concurrent 3 years period (i.e., from the date of the Completion of the Work. In addition to that 10 % Security deposit (2 % towards initial security deposit at the time of signing of the agreement 8 % Security deposit to be deducted from running or final bill amount to cover the maintenance period of the roads), which shall be released to the Executing Agency @ 2% at the end of 1styear after completion of the Road, @3% at the end of 2nd year after completion of the Road and @5%at the end of 3rd year after completion of the Road. In case, the Executing Agency fails to maintain the road properly during the above mentioned three years period, the ULB shall incur expenditure and maintain the road at the cost and risk of the Executing Agency and the entire expenditure so incurred by the ULB shall be recovered from the 10 % security deposit available with the ULB, apart from blacklisting of the contractor**

04/12/25

Contractor **Executive Officer**

INSTRUCTION TO BIDDER

Detail of documents to be furnished

1. The cost of tender paper shall be paid through online mode to the Nabarangpur Municipality Office Account as specified in the notice. The **Xerox copy of the payment receipt** must be submitted along with the tender documents.
2. Duly pledged EMD
3. Valid GST clearance certificate
4. PAN Card
5. Valid Registration Certificate (Both State Govt. & Enlisted Municipal Contractor)
6. Affidavit regarding correctness of information/certificate
7. Valid Labour License
8. If the % rate quoted by any bidder for the work is lower than or equal to 15% less (-), then such bid shall be rejected and the tender shall be finalized based on merits of the remaining bids. But, if more than •one bid is quoted at 14.99% (decimals up to two numbers will be taken for all practical purposes) less, the tender shall be finalized through a transparent lottery system where, all such bidders/ their authorized representatives may remain present.
9. **Additional Performance Security (APS):**

Additional Performance Security (APS) i.e. the differential cost of the estimated cost put to tender minus the quoted amount shall be obtained only from the successful bidder when the bid amount is less than the estimated cost put to tender.

In view of Works Department Letter No. 13286/W Dt.07.09.2017, the said condition of providing Additional Performance Security of the amount of difference can be imposed only for a successful bidder.

On intimation from the tender inviting authority, the Successful bidder shall submit the required amount of Additional Performance Security in shape of D.D./T.D.R. in Scheduled Bank duly pledged in favour of Executive Officer, Nabarangpur Municipality, Nabarangpur payable at Nabarangpur issuance of Letter of Acceptance (LOA) with in 7 (seven) days

Govt. of Odisha Works Department has been pleased to fix the following rate of Additional performance Security vide office memorandum no. 4559 date 05.04.2021 which is mentioned below.

Sl. No.	Range of Difference between the Estimated cost put to Tender and Bid amount	Additional Performance Security to be deposited by the successful bidder
1	Below 5%	No Additional Performance Security
2	From 5% and above and below 10%	50% of (Difference between estimated cost put to tender and Bid Amount)
3	From 10% and above	150% of (Difference between estimated cost put to tender and Bid Amount)

10. In case of S.C./S.T. candidates applied for in Annexure-III affidavit price preference as SC/ST candidate then he shall have to produce along with technical bid an affidavit before the Executive Magistrate that he has not taken more than three works on preference ground in the last financial year in any Govt. organization. Application in Annexure-III affidavit for price preference as SC/ST candidate without submission of the affidavit in technical bid shall be out rightly rejected during the Technical Evaluation.

11. Bidder should not have been black listed by any Govt / Govt undertaking on bid submission date. Self-Declaration Certificate by the bidder in the form of affidavit is to be submitted.

12. The intending bidders should submit their Original Affidavit(s) sworn before Notary Public or Executive Magistrate, as applicable to the corresponding bidder(s) in the manner/ formats attached to the Short Tender Call Notice at annexure-III to VI

13. In addition to these, each bidder should also submit Declaration Certificate and No Relationship Certificate in t: prescribed formats as enclosed to the Short Tender Call Notice at annexure-I to II. Without these documents the bid will be liable for rejection.

14. Documents of valid successful bidders will be verified with the original before signing the agreement.

15. **Defective liability period and maintenance period of the constructed roads to ensure qualitative work & good condition of road for concurrent 3 years period (i.e., from the date of the Completion of the Work. In addition to that 10 % Security deposit (2 % towards initial security deposit at the time of signing of the agreement 8 % Security deposit to be deducted from running or final bill amount to cover the maintenance period of the roads), which shall be released to the Executing Agency @ 2% at the end of 1styear after completion of the Road, @3% at the end of 2nd year after completion of the Road and @5%at the end of 3rd year after completion of the Road. In case, the Executing Agency fails to maintain the road properly during the above mentioned three years period, the ULB shall incur expenditure and maintain the road at the cost and risk of the Executing Agency and the entire expenditure so incurred by the ULB shall be recovered from the 10 % security deposit available with the ULB, apart from blacklisting of the contractor**

Contractor

Executive Officer

ELIGIBILITY CRITERIA

1. **General Requirement:**

The eligibility criteria for participation in this tender are detailed below. Tenderers are advised to read these conditions carefully before purchasing the tender documents. Any tender submitted without fulfilling the eligibility criteria shall be rejected outright. Authorities as specified in the Tender Call Notice shall not be considered.

2. **Specific Requirements:**

a. The intending tenderer(s) must possess a **valid Registration Certificate** of the required class as mentioned in Column-6 of the DTCN table on the date of submission.
b. The intending tenderer(s) must have **up-to-date valid documents** such as:

- Income Tax Clearance Certificate (ITCC)
- Permanent Account Number (PAN)
- Goods and Services Tax (GST) Clearance
- Labour License (where applicable)

c. The tenderer(s) shall furnish **Demand Draft (D.D.) / Term Deposit Receipt (T.D.R.)** for the **differential amount** between the tendered rate and the quoted rate at the time of agreement.
d. The tenderer(s) must hold a **valid Registration Certificate** under **State Government** and **Municipal Contractor** registration.
e. The **cost of tender paper** shall be paid **through online mode** to the **Nabarangpur Municipality Office Account** as specified in the Tender Call Notice.
f. The bidder shall **not have been blacklisted** by any Government or Government Undertaking as on the bid submission date. A **Self-Declaration Certificate** in the form of an **affidavit** shall be submitted.
g. The intending bidder(s) must submit their **original affidavit(s)** sworn before a **Notary Public** or **Executive Magistrate**, as applicable, in the formats attached to the Short Tender Call Notice (Annexure–I to V).
h. Each bidder shall also submit the following mandatory documents:

- **Declaration Certificate**
- **No Relationship Certificate**

in the prescribed formats enclosed to the Short Tender Call Notice (Annexure–I to V). Failure to submit these documents shall render the bid liable for rejection.

3. **Tender Submission:**

Filled-in, sealed tenders in complete shape shall be received as per the schedule indicated in the **Short Tender Call Notice**.
Any tender containing **extraneous conditions** not covered under the tender documents or quoting **rates/unit formats differing from those prescribed** shall be summarily rejected.
No tenderer shall be permitted to submit a tender in **manuscript form** other than the prescribed tender schedule.

04/12/25

Executive Officer

Contractor

GENERAL CONDITION OF CONTRACT

1. The written agreement in Municipal Form No. Will to be entered into between the successful tenderer here-in-after called the contractor and the Nabarangpur Municipality shall be the foundation of the rights of both the parties and the contract shall be deemed to be incomplete until the agreement has been first signed by the contractor and then by the proper officer authorized to enter into the contract on behalf of the State Govt.

2. In any occasion if the tenderer quotes less rate against the tendered rate, then he/she will have to furnish the differential amount (tendered rate (-) less rate quoted) can be imposed only for a successful bidder vide Order No. 4559/W Dt. 05.04.2021 from Works Department, Govt. of Odisha, by way of Demand Draft/T.D.R. along with other papers at the time of Agreement.

Sl. No.	Range of Difference between the Estimated cost put to Tender and Bid amount	Additional Performance Security to be deposited by the successful bidder
1	Below 5%	No Additional Performance Security
2	From 5% and above and below 10%	50% of (Difference between estimated cost put to tender and Bid Amount)
3	From 10% and above	150% of (Difference between estimated cost put to tender and Bid Amount)

3. All the rates and prices in the tender shall cover all taxes viz Central or State Sales Tax, GST, any other local taxes, ferry, tollages charges and royalties and any other charges.

4. The work is to be completed in all respects within the period mentioned in column 7 of Short Tender Call Notice in days from the date of written order shall be treated as date of commencement to the work.

5. After opening the tenders if a tenderer withdraws him/her self from the competition during the Validity of tender. The EMD received along with the tender shall be forfeited and credited to the Municipal Fund.

6. The Earnest Money Deposit of the unsuccessful tenderers who are not awarded with the work will be refunded on application after the tender is finalized

7. Request for transfer/ adjustment of earnest money deposit from other works will not be entertained.

8. Any request from the tender in respect of addition, alternations, modifications, corrections, etc. or Either terms or conditions of rates of his tender after opening of the tenders will not be considered.

9. The successful tenderer shall make his own arrangement for all materials T&P machineries required for satisfactory completion of work in time. Unless otherwise specified in the conditions or contract.

10. By submitting a tender for the work, a tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work about the quality and availability of the required quantity of materials, medical and labour and food for stuffs etc.

11. The detailed list of successful bidders against each work will be displayed in the Office

Notice Board. Acceptance letter of the tender will be intimated to the successful tenderer in writing. The successful Bidder can collect the letter of acceptance from the office within 7(seven) days from the date of declaration of successful bidder on the notice board to avoid postal delay. The tenderer is to deposit the initial Nabarangpur deposit and sign the agreement as prescribed in the Notice Inviting Tenders.

12. Canvassing in any form is prohibited and the tenders submitted by the tenderer who resort to canvassing will be rejected and the tenderer will not be allowed to tender for any other works in this Organization.

13. Details of drawing and specifications if any as are not supplied with the tender documents for the work may be seen in the Office of the Executive Officer, Nabarangpur Municipality on working days during working hours.

14. No escalation of cost in respect of labour, POL, materials & other item. If any will be entertained during the course of execution of work.

15. On no account the contract work should be assigned or subject to sublet without prior approval of Municipality, Nabarangpur and in such event the contract may be rescinded by Executive Officer, by giving a notice in writing, The contractor should be duly liable to the Municipality for any compensation payable by Municipality to any quarter and in such case the same would be recovered from the contractor.

16. The contractor should abide by the fair wages clause notified by the Government in Labour Department and in force during the period of execution and shall not pay less than the fair wage fixed by Government to the labourers engaged by him for the work.

17. The Lowest Tendered shall submit the quality test certificate report of materials used in work. as and when required.

18. The contractor will use HYSD bar rod for the reinforcement work and 43 grade OPC cement for execution of the work.

19. The department has the right to inspect the work and can reject partly or fully each structure if found defective in their opinion.

20. No claim for compensation for any damage caused by rain or any other natural calamities during the execution of work will be entertained.

21. All safety measures are to be taken by the contractor during the execution and till final completion of work by the contractor at his own cost.

22. Under no circumstances interest is chargeable to the contractor for the due or additional dues if any payable to him for the work.

23. All tender received will remain valid for period of 30 days from the date of receipt of tender.

24. The authority reserves the right to reject or cancel any or all the Tenders without Assigning any reason thereof.

25. For detail drawing, design and specification of the work, the agency should contact the Municipal Engineer and Junior Engineer before commencement of the work.

26. In case of change of site, specification and scope of work if required during execution, the decision taken by the Municipal Engineer shall be binding on the agency and no claims will be entertained for any changes done as per site condition.

27. The agency shall not sub-let the work to any other agency for execution. However, he can appoint site in-charge / site-engineer on intimation to Municipality.

28. All Govt. dues like royalty and taxes etc. shall be deducted from the bills and will be deposited to concerned departments.

29. Nabarangpur Deposit @ 5%, I.T & GST as per Govt. norms shall be deducted from each bill.

30. No price escalation will be allowed either on material or on labour cost.

31. Regarding quality and brand of materials, the decision of the Municipal Engineer will be final and binding on the agency.

32. The agency has to follow fare wages rule of Labour Deptt. and should not pay less than the prescribed minimum wages to any labour engaged by you at the work.

33. The agency has to make light arrangement, traffic diversion, water supply etc. at site if required, at your own cost.

34. In case of use of materials like cement, bitumen, steel, paints etc, the agency has to procure it from reputed farms of approved brand and produce the bills for those materials for preparation of bills.

35. Running bills cannot be claimed as a matter of right and may be given at the sole discretion of the Executive Officer if more than 50% values of works are completed.

36. The agency has to submit weekly work programme from commencement to completion before starting the work and adjust their timing for important works like concreting and bitumen surfacing in consultation with the Municipal Engineer for better supervision and guidance.

37. The agency has to complete the work in all respect within the specified date of completion otherwise the Municipality will be at liberty to impose penalty on the agency as recommended by the Municipal Engineer.

38. In case of concrete works, it will be the responsibility of the agency to protect the work site day and night from traffic movement till end of curing period for achieving proper strength.

39. Any dispute in this work if arises shall be referred to the council for decision. If not satisfied, legal shelter may be taken by both the parties limited to Orissa State Jurisdiction.

40. The authority reserves the right to deduct any amount from the bills for any type of defective works and the agency may be directed to completely or partly dismantle the defective work and rectify or re-do as per specification.

41. Detail Orissa standard specifications will be followed for all items wherever the description in items of work is found insufficient to follow.

42. The authority may ask the tendering agency to reduce the rates on negotiation if felt non-affordable.

43. The authority reserves the right to reject any or all the tenders without assigning thereof and no claims shall be entertained towards cost of tender papers.

44. The authority may ask the successful contractor to deposit 1% of bid amount as Initial Nabarangpur Deposit after reviewing his past performance before giving work order.

45. The agency will be sole responsible for quality and quantity of work as specified in tender schedule and as measured for bills. If any discrepancy or recovery arises or detected by any agency later on, the same will be binding on the contractor for rectification or recovery at his own cost.

46. In case of Cement Concrete Road, Paver Road use of concrete Vibrator is compulsory.

47. If the rate quoted by the bidder is less than 15% of the tendered amount, then such a bid shall be rejected and the tender shall be finalized basing on merits of rest bids. But if more than one bid is quoted at 14.99% (Decimals up to two numbers will be taken for all practical purposes) less than the estimated cost, the tender accepting authority will finalize the tender through a transparent lottery system, where all bidders/their authorized representatives will remain present.

Contractor **Executive Officer**

ANNEXURE-I

DECLARATION CERTIFICATE

(As per Section-I, Sl. 3 of DTCN)

1. I/ We have visited the site and have fully acquainted with the local situation regarding the materials, labour and factors pertaining to the work for completion in all respect before summiting the tender.
2. I/ We have carefully studied the conditions of the construction, specification, contract condition •and all other document relating to this work and agree to execute the same accordingly.
3. I/We solemnly pledge that I/ We shall be sincere in discharging my/our duties as responsible contractor and complete the work within the prescribed time limit In case there are deviation from the construction programme I/ We shall abide by the decision of Engineer-in-charge for revision of the programme and arrange for the labours, materials, equipment etc. accordingly.
4. In the event of award of the work to me/ us, I/ We undertake the entire responsibility for the structural stability to reconstruct / replace the whole or part of the component of the structure in the event of failure or improper functioning/improper construction within a period of one year from the date of completion without asking for extra payment from any account to the department.
5. I/ We undertake that I/ We shall not claim any escalation of cost on account of materials, labourers, taxes, natural calamities, public nuisance, miscreants or from any account in connection with work within execution of the work till the actual completion period and shall not be entertained by the department (Nabarangpur Municipality).
6. In case of violation of contents of department's tender documents in shape of extra conditions, or in any form, my / our offer / tender shall be rejected by the department without any intimation to me/us.

(*) - Strike out which is not applicable

SIGNATURE OF THE BIDDER

ANNEXURE-II

AFFIDAVIT

(Applicable for All Bidders)

(As per Section-I, Sl. 4 of DTCN)

1. I, Sri/Smt/Ms. Son/ Daughter/ Wife of hereby declare as the Contractor/as the authorized signatory on behalf of the Contractor " "(strike out whichever is not applicable) that, I/we am/ are validly registered as Class Contractor under Govt. of Odisha.
2. It is hereby declared that I/ we are not currently deprived from tendering in any Govt. Organization including NM and I/we have furnished the required eligibility documents as a valid tenderer for the above-mentioned work.
3. I/We hereby authorize and request any bank, person, firm or organization to furnish information to NM as deemed necessary by it in connection with my/our eligibility criteria and document verification related to my/our tender for the work mentioned below. I/ We also authorize NM to refer, peruse, consider & correlate my/our documents submitted in connection with other tenders of NM (if any) and I /we have no objection if such documents either in whole or part are perused, referred and considered.
4. The undersigned undertake to submit further information/ documents as may be requested for/required by NM in connection with this tender within the stipulated period to be intimated by NM either through letter or through my/our Telephone No. furnished below. Non-response to this instruction by me/us within the stipulated period shall render my/our tender as nonresponsive/incomplete and hence NM shall be at liberty to take any action as deemed fit against me/us as well as to cancel my/our tender for the work and I/ we will have no claim against such decision of NM.
5. My/our present address for correspondence is .....and my/our Telephone Contact number is and e-mail ID for correspondence is I/ We shall promptly and voluntarily intimate the Tender Inviting Officer about subsequent changes, if any, of my/our telephone number, e-mail ID and address for correspondence within a week from the date of occurrence of such change(s) falling which, I/we will be held responsible for any eventual delay/gap in correspondence(s)/communication(s) between me/us and NM and subsequent follow-up action(s) and situation which may arise due to such delay/gap.
6. I/ We hereby declare that all the information and documents furnished herewith by me/us in connection with my/our tender for the work,".....” invited by NM vide Bid Reference No..... and Dt..... are true and correct.
7. (*) - Strike out which is not applicable

(Deponent)

(Signature of the Tenderer/Authorised Signatory in case of Partnership Firm/Company with Seal of the Firm/Company)

ANNEXURE-III

AFFIDAVIT

(Applicable for SC/ST Bidders)
(As per Section-I, Sl. 6 of DTCN)

1. I, Sri/Smt/Ms.....Son/ Daughter/ Wife of.....hereby declare that;

a. I am a registered.....Class ST/ SC Contactor under Govt. of Odisha

or

b. The Partnership Firm/ Private Ltd. Company named/ titled, as " is a registered SC/ST Contractor under Govt. of Odisha within the ambit specified in Works Department Resolution No.27748 dt. 11.10.77 and I, Sri/Smt/Ms Son/ Daughter/ Wife of is the authorized signatory on behalf of the Firm/Company (scanned authorization copy with my signature duly certified and attested/identified has been submitted online with our tender).

[Tick (a) or (b) above whichever is applicable and fill up accordingly.]

2. As per Works Department, Govt. of Odisha Resolution No.27748 dt. 11.10.77, I/ My Firm am/is entitled for exemption of 50% EMD & ISD and accordingly, I/ My Firm have/ has submitted tender for the work.

3. I/My Firm hereby submit willingness to avail price preference as ST/ SC category Civil Contractor as entitled in the aforesaid resolution.

4. Necessary documentary evidence(s) as prescribed in the Tender Notice at Sl. a to 1 (Instruction to Bidders) of Short Tender Call Notice in support of my/our aforesaid claim for exemption of EMD have/has been duly up-loaded on-line/ submitted along with my/ our tender for the aforesaid work.

5. In addition to those, other documents and original(s), as required by Executive Officer, Nabarangpur Municipality to sustain my/our aforesaid claim shall be submitted by me/ us within a week from the date of instruction/ intimation of Executive Officer, Nabarangpur Municipality through telephone/letter/e-mail failing which my/our tender shall be liable for rejection.

(*) - Strike out which is not applicable

(Deponent)

(Signature of the Tenderer/Authorised Signatory in case of Partnership Firm/Company with Seal of the Firm/Company

ANNEXURE-IV

AFFIDAVIT

(Applicable for Contractors with Physical Disabilities)

(As per Section-I, Sl. 4 of DTCN)

1. I, Sri/Smt/Ms Son/Daughter/Wife of ..... hereby declare that I am a registered .....Class Contactor with Physical Disabilities within the ambit prescribed in Works Department, Odisha-Resolution No.23924 dt.8.11.91.
2. As per the said Resolution, I am entitled for exemption of EMD and accordingly, I have submitted tender for the work.
3. Necessary documentary evidence(s) as prescribed in the Tender Notice at Sl. a to l (Instruction to Bidders) of Short Tender Call Notice in support of my aforesaid claim for exemption of EMD have/ has been duly up-loaded on-line/submitted along with my tender for the work.
4. In addition to those, other documents and original(s), as required by Municipal Engineer, NM to sustain my aforesaid claim shall be submitted by me within a week from the date of instruction/intimation of Executive Officer, NM through telephone/letter/email failing which my tender shall be liable for rejection.

(Deponent)

ANNEXURE-V

AFFIDAVIT

(Applicable for Engineer Contractors Intending to Avail Exemption of EMD as per OPWD Code)

(As per Section-I, Sl. 4 of DTCN)

1. I, Sri/Smt/Ms.....hereby declare as the Contractor/as the authorized signatory on behalf of the Contractor "....."(strike out whichever is not applicable) do hereby solemnly affirm and state as follows.

2. That, I/we am/ are a registered ..... Class Engineer Contractor.

3. That, I/we herewith claim exemption of EMD during the year.....for participation in the tender for this work.

4. That, I/ we have not exhausted the facility available to me/us an Engineer Contractor during the year.... .... for exemption of EMD as per Works Deptt. Guideline & OPWD Code.

5. That, I/we shall ensure production of my/our valid Original Contractor's Registration Certificate (license) after or during opening of bids (as per direction of Executive Officer) for the above work for verification and also for subsequent entry of exemption of EMD

(if selected as the contractor for this work and availed the exemption of EMD in my/our license as per direction of Executive Officer, within such time as directed by him failing which action, as decided by NM, may be taken against me/ us and appropriate steps may be taken by Nabarangpur Municipality to facilitate execution of the tendered work.

(*) - Strike out which is not applicable

(Deponent)

(Signature of the Tenderer/Authorised Signatory in case of Partnership Firm/Company with Seal of the Firm/Company)

To,

The Executive Officer
Nabarangpur Municipality,
Nabarangpur.

Sub: Tender for the work :.....
.....

Sir,

With reference to above cited work, I have visited the site and fully acquainted myself with the local conditions regarding materials, labour and other factors pertaining to the work before submitting this tender.

I also agree to execute the work specified in the tender documents within the time specified in accordance with the specification, design and instructions which will be communicated to me in writing or verbally by officers in charge of the work from time to time.

I shall be responsible for quality and quantity of work as specified in tender schedule and as measured for bills. If any discrepancy or recovery arises or detected by any agency later on, the same will be binding on me for rectification or recovery at my own cost.

Place:
Date: Signature of the bidder/ Contractor.
Name of the Bidder :.....
Permanent Address:.....
Present Address : .....
Phone No Office.....Res.....Mobile.....

Checklist of Documents Enclosed with Tender:

1. Copy of GST Enclosed / NOT Enclosed
2. Copy of PAN Card Enclosed / NOT Enclosed
3. Copy of Contractor License Enclosed / NOT Enclosed
4. Record of work in hand/ work in progress with Nabarangpur Municipality

Sl.	Name of work	Work Order No / Date	Present Position
1			
2			
3			
4			
5			

Attach separate sheet if more.

6. Any other document the bidder may like to attach.

Signature of the Bidder

For official use only

Verified the above documents and information and found as follows.